



REQUEST FOR QUOTATION/BID FORM

Date: May 27, 2025
PR No.: 2025-04-747/749/753
Fund: 164
End-User: CIT/Dr. Edwin T. Romero

Project Name: **PROCUREMENT OF ICT EQUIPMENT FOR COLLEGE OF INDUSTRIAL TECHNOLOGY BIND TECH AND DRAFTING TECH PROGRAMS**
ABC: **Seventy Four Thousand Six Hundred Seven Pesos and 20/100 (Php 74,607.20)**
Mode of Procurement: **SHOPPING (Section 52.1(b) of the 2016 RIRR of RA 9184)**
Mode of Evaluation: **Lot Evaluation**
Delivery Period: **Fifteen (15) calendar days upon receipt of P.O.**

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions below and submit your quotation duly signed by your representative not later than **JUNE 3, 2025** sealed in an envelope.

GEMMA G. ACEDO, Ph.D.
BAC Chairperson

Note:

- Bidder shall provide correct and accurate information required in this form. All entries must be typewritten or legibly written.
- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- Price quotation/s to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
- Bidder may submit, if available, original brochure showing certifications of the product being offered.
- Quotations through email is acceptable. Winning bidder shall submit original signed RFQ before issuance of Purchase Order.
- Documentary requirements shall be attached upon submission of the quotation:
 - Mayor's/Business Permit
 - PhilGEPS Registration Certificate
 - Income/Business Tax Returns (for ABC's above P500K)
 - Omnibus Sworn Statement (for ABC's above P50K) - for submission upon receipt of Notice of Award

Item No.	Description	QTY	UOM	BID OFFER		Offered Specs/ Brand/Model	Remarks
				Unit Price	Total Price		
1	PRINTER Specifications: EcoTank Ink Printer Paper Sizes: A4, Letter, Legal (8.5 x 14") Paper Sizes: A4, Letter, Legal (8.5 x 14") Print Speed: ISO 24734, A4 Simplex (Black / Colour): Up to 9.0 ipm / 4.8 ipm Dimensions (W x D x H): 461 x 215 x 130 mm Weight: 2.4 kg Printing Technology: Piezoelectric Printhead Maximum Print Resolution: 720 x 720 dpi	1	unit				



Republic of the Philippines
CATANDUANES STATE UNIVERSITY
BIDS AND AWARDS COMMITTEE
Virac, Catanduanes

2	PRINTER Wi-Fi All-in-One Ink Tank Printer Specifications: Printer Type: Print, Scan, Copy, Fax with ADF Print Method: On-demand inkjet (Piezoelectric) Scanner Type: Flatbed colour image scanner Maximum Scan Area: 216 x 297 mm Paper Capacity: 30 pages (A4), 10 pages (Legal) Transmission Paper Size (Flatbed): Letter, A4 Transmission Paper Size (ADF): A4, Letter, 8.5 x 13", Legal, Oficio 9, Mexico-Oficio, Indian-Legal Receiving Paper Size: A4, Letter, Legal Paper Size: Legal (8.5 x 14"), Indian-Legal (215 x 345 mm), 8.5 x 13", Letter, A4, 16K (195 x 270 mm), B5, A5, B6, A6, Hagaki (100 x 148 mm), 5 x 7", 5 x 8", 4 x 6", Envelopes: #10, DL, C6 Dimensions (W x D x H): 375 x 347 x 237 mm Weight: 5.0 kg; USB: USB 2.0 Network: Ethernet, Wi-Fi IEEE 802.11b/g/n, Wi-Fi Direct; LCD Screen: 1.44" Colour LCD	3	unit				
3	PROJECTOR Specifications: Native Resolution: 1024 x 768 Maximum Resolution: 1920 x 1200 Standard Mode Brightness: 4800 lm Native Aspect Ratio: 4:3 Contrast Ratio: 20,000:1 Digital Zoom: 2x Colour Supported: 1.07 Billion Colors (30-bit) Number of Lamps: 1 Composite Video: Yes Number of VGA Inputs: 1 VGA In: Yes Number Of Audio Inputs: 1 Number Of Audio Outputs: 1 Number of Speakers: 1 Wireless Capability: EZCast, Miracast Wi-Fi	1	unit				
TOTAL BID PRICE							

After having carefully read and accepted your General Conditions, I/We submit our quotation/s for the item/s above.

Signature over Printed Name

Position/Designation

Office Mobile No. / E-mail Address



TERMS AND CONDITIONS

1. Quotations exceeding the Approved Budget for the Contract shall be rejected.
2. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
3. The item/s shall be delivered according to the accepted offer of the bidder.
4. Payment shall be processed after delivery and upon submission of the required supporting documents, in accordance with existing government accounting rules and regulations.
5. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The CatSU may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
6. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 9184 and its 2016 revised IRR.